

Job Description – Newly Qualified Private Client Solicitor
Department: Private Client
Reporting to: Head of Private Client



Overview:

We are seeking a newly qualified, motivated Solicitor to join our well-established and expanding Private Client team.

This is a fantastic opportunity for a newly qualified solicitor (0-2 years PQE) in our regionally renowned Private Client Department. The successful candidate will manage a broad and interesting range of matters, acting for a diverse client base including high-net-worth individuals, families and clients with business interests.

AFG Law as a firm is passionate about its people.

Key Duties and Responsibilities:

The caseload includes, but is not limited to:

- Trust Administration
- Tax Planning Advice
- Probate and Estate Administration
- Complex Inheritance Tax returns
- Drafting Wills and Lasting Powers of Attorney
- Potential Court of Protection work

Qualifications and Skills:

We are looking for a skilled candidate with the following qualifications and skills:

- A qualified solicitor with 0-2 years of PQE, ideally in Private Client matters but this is not essential
- Excellent client care skills and the ability to manage matters with confidence

Employee Benefits:

Following the successful completion of a three-month probation period, the successful applicant will benefit from:

- 25 days' annual leave, in addition to bank holidays
- Additional leave for your length of service
- 1-day annual leave for your birthday
- 1-day recharge day
- 2 Volunteer days – Paid leave each year to participate in volunteering activities
- The opportunity to buy and sell annual leave
- Annual Christmas company shutdown
- Attendance bonus
- Social Committee events
- Innovation Group contributions to help build better ways of working
- Employee gift scheme for important dates and milestones
- Refer a client incentive
- Refer a colleague incentive

JOB DESCRIPTION – Private Client Solicitor

- Continuous learning and development opportunities
- Flexible working – subject to business needs and your role within the Firm
- Hybrid working – subject to business needs and your role within the Firm